



Edinburgh Synchronised Swimming Club 2019 AGM
Sunday 3 November 2019
Royal Commonwealth Pool

Present	Honorary President 2 Life Members 9 2019 committee members 20 other adults swimmers	
1. President's remarks (Claire Tomnay)	The address is attached below.	
2. Apologies	David Muxworthy Lisa Craig	Joanne Watt Alison Ussing-Jorgensen
3. Approval of minutes from previous AGM	The minutes from the last AGM were approved at the first committee meeting of 2019. A copy was sent to all members and was available for anyone who had not seen it. The minutes were approved by the AGM (proposed by Cath Fleming and seconded by Gillian Clarkson).	
4. Head coach's report (Margo Wimberley)	The report is attached below.	
5. Treasurer's report (Neil Thrower)	<ul style="list-style-type: none"> • The report and accounts are attached below. • The accounts were accepted (proposed by Margo Wimberley and seconded by Cath Fleming) • The fees were accepted (proposed by Caroline McGrory and seconded by Makiko Konishi) 	
6. Club Captain's remarks (Niamh Peakman)	<ul style="list-style-type: none"> • Niamh said how proud she had been to be club captain and thanked the parents, coaches, volunteers and swimmers. She handed over the captaincy to Cara Tomnay, who had been voted Club Captain by the swimmers. 	
7. Alterations to constitution or bye-laws	All proposals (attached below) were accepted Helen Murray raised the change in the constitution regarding liability. VP confirmed that the club had been in consultation with Scottish Swimming about this to ensure that the club and its volunteers are secure. The wording change is a clarification.	
8. Election of Office Bearers	<ul style="list-style-type: none"> • Re-election: President – Claire Tomnay (proposed by Hilary Snaith and seconded by Gillian Clarkson) • Vacant: Vice President, Deputy Wellbeing & Protection Officer, Fundraising Coordinator, Kit Coordinator, Volunteer Coordinator, Web and Social Media Coordinator. Vice President – Cath Fleming (proposed by Antonia Delaney and seconded by Makiko Konishi) Fundraising Coordinator – Jillian Schofield (proposed by Hilary Snaith and seconded by Antonia Delaney) Volunteer Coordinator – Caroline McGrory (proposed by Gillian 	

	<p>Clarkson and seconded by Makiko Konishi) Kit Coordinator – Niamh Peakman would like to do this role once she is 16 (in a week’s time). She will be co-opted into the role and confirmed at the next AGM.</p> <ul style="list-style-type: none"> • Anyone interested in becoming Deputy Wellbeing & Protection Officer or Web and Social Media Coordinator were asked to speak to Claire, Vicky or anyone on the committee. • Office Bearers for 2019 are attached below.
<p>9. Other relevant business</p>	
<p>10. Date of next committee meeting</p>	<p>The next committee meeting is at 14:30 on 24 November. The next AGM is provisionally on Sunday 1 November 2020.</p>

1. President's remarks

Welcome to everyone, and thank you very much for coming to the 2019 Edinburgh Synchronised Swimming Club Annual General Meeting. Welcome also to our life members here today Cath, Margo and Helen. A special welcome also to our Honorary President Jack Snowdon.

It doesn't seem like a year since I last stood here (because its not!) As you know we have had a short nine-month Synchro year, which will now 'synch' Scottish Synchro in with other national training programmes, right up to elite Olympic level. As a result our competition season was compressed and our swimmers worked extra hard in training to achieve the successes they have done this year! We held a training camp in Whithaugh Park in May for our less experienced girls to train for upcoming competitions and two groups of our more experienced swimmers have just returned from Lanzarote. Because the October break now falls at the start of the training year, this camp was spent choreographing the new Junior and 13-15 routines for next year.

I would like to take this opportunity to thank all our parents for the support you have given to your daughters and the club over the year. And I particularly want to thank our committee members, coaches, judges, poolside helpers and our club captain for all your time and commitment. The club simply would not exist without you.

If anyone would like to come along to a committee meeting and find out about the roles involved, please let me know? We would like to add a new role - that of Synchro Webmaster. If anyone has experience of organising webpages and would like to take over this role from Vicky, please let us know. Please do check the Web page regularly, it has all the information you need to know about the club- meets, grades, training times, as well as links to videos and photos of routines the club has performed!

Five of our junior girls will be training to become level 1 coaches later this month, and will be coaching for the club after that.

I will let Margo fill you in on all our achievements this year, while I would like to highlight some of the social and fundraising successes.

June saw the club again on Portobello beach for our annual BBQ. We were also on the promenade for the Portobello Beach Busk, at the end of August, which was very successful again this year, if a little sandblasted! Thanks to everyone who helped to organise both of these events.

We held a very enjoyable awards night at the beginning of October, and we will hold our second trial day of the year next Sunday, where we hope to recruit some new swimmers who will progress through the squads to help the Club continue to be the fun, friendly and successful club it is! We are also hoping to run our annual come and try for over 16s -date to be decided. We hope you can come and see just how fun but challenging Synchro is.

Sadly in April we learned of the death of one of our life members Gwen Duncan. Gwen was Head coach at Edinburgh Synchro for around 15 years and coached swimmers including her daughter who was swam at National senior level.

After this AGM, we will move poolside to hold our annual Club figure competition - good luck to everyone!

Claire Tomnay - President

4. Head Coach Report

With a change to the synchro calendar, the first part of this year was very hectic and full of competitions as well as grade days.

February Grade day

We sent 18 swimmers to the first grade day of the year and we had 15 passes: 3 grade 1s; 1 grade 2; 5 grade 3s; 2 grade 4s one of which was silver and 4 grade 5s.

May Grade day

In May we sent 11 swimmers to the grade day and we had 7 passes: 3 grade 1s; 1 grade 3 and 3 grade 4s.

September Routine Grade day

We had our first ever routine grade day in September where there was a large number of entries for grade 1 and 2 routines. All entrants passed the grades.

October Grade day

In October we held our 3rd figure grade day of the year. We sent 21 swimmers and had 17 passes: 4 grade 1s; 4 grade 2s; 4 grade 3s; 4 grade 4s and 1 grade 5.

Congratulations to all swimmers who have passed their grades this year and especially to Ellie McLauchlan who has passed three this year.

Edinburgh girls have entered a total of seven different competitions this year.

Swim England National Age Group Competition March

Following the change in the synchro calendar the Swim England NAGs 2019 were held just over three months after the 2018 competition. Edinburgh took a 13-15 team to the competition in Manchester.

The eight swimmers who qualified took part in the figure and free team sections. The team achieved some good scores in their figures, with Kiku coming 70th out of 120 swimmers, Mae coming 77th and Natalia 80th.

The Mr Robot team performed brilliantly, coming 8th in routine-only scores and maintaining their 11th place overall.

Club Figure Competition March

We had another great Club Figure Competition, with almost all members of the club competing. Swimmers competed in either their Age Group figures / elements or figures from the grade they are due to take next.

There was tight competition for the top spots but the results were:

Beginner – 1. Kaitlin, 2. Eva, 3. Blythe.

Grade One – 1. Gemma, 2. Niamh M, 3. Maisie.

Grade Two – 1. Orla, 2. Lois, 3. Danni.

12&under / Grade Three – 1. Olivia, 2. Rose, 3. Paula.

13-15 / Grade Four – 1. Kiku, 2. Mae, 3. Baylee.

Junior / Grade Five – 1. Niamh P, 2. Cale, 3. Cara.

Scottish Figure Competition March

The club had 17 age group swimmers entered in the above competition which took place at the RCP. We entered technical routines for the first time too.

The 12&unders, 13-15s and Juniors took part in individual figure / element sections and the Juniors also competed in the open technical routines. Rose M narrowly missed out on the medals in the 12&unders, coming 4th. Kiku and Mae won Silver and Bronze respectively in the 13-15s. Niamh won Bronze in the Junior elements. Cale and Niamh won Bronze in the technical duet. The Junior team won Bronze in the technical team. It was a great competition.

Synchro for All June

Edinburgh sent a large team of 20 swimmers to the inaugural Synchro for All competition, held by the East District, in the Carnegie Leisure Centre in Dunfermline. It had a novice section and a recreational combo section and was the first competition for many of our swimmers. Edinburgh swimmers won medals in seven of the twelve categories. Congratulations to our medallists:

Kaitlin won silver in the Novice Beginner figures.

Rosa won gold in the Novice One figures and shared the gold in the Novice One duet with Lily.

Gemma and Niamh won silver and bronze respectively in the Novice Two figures.

Gemma and Orla won gold in the Novice Two duet and Lisa and Niamh won silver.

Edinburgh had two out of three teams in the Novice Combo section and one out of two teams in the Experienced Combo. Edinburgh A won the Novice Combo, with Edinburgh B third. Edinburgh won the Experienced Combo with a great display of lifts.

Some of our junior swimmers were also involved in the competition by being judges. It is a great competition for older swimmers to experience judging for the first time.

Scottish National and Age Group Championships June

Edinburgh had a great weekend at the Scottish National and Age Group Championships in Drumchapel on 15/16 June and finished by winning the Top Scottish Club trophy. A team of 24 swimmers competed over the weekend. For the first time Edinburgh entered technical events, so the Junior swimmers were very busy over the weekend.

Saturday was figures, all technical events, 12&under duets, 13-15 solos and Junior / Senior free duet. Niamh won silver in the National Junior elements, coming 4th overall in the open category, and bronze in the National technical solo.

Olivia and Paula won bronze in the National 12&under duet.

The technical team of Cale, Cara, Jessie and Niamh won bronze.

Two Junior duets competed. Cale and Niamh won bronze in the National Junior and Senior free duet categories.

It was great that all three of the club's 13-15 soloists swam in the final.

On Sunday the Juniors were back in action with their solos, along with 12&under solos, 13-15 duets and all free and combination teams.

Baylee and Kiku won bronze in the National 13-15 duet with their 'Super Mario' routine.

The 13-15 team won gold in the National 13-15 free team and bronze in the open category of the same event with their 'Mr Robot' routine.

The Junior team won silver in the Junior and Senior free team categories with their 'Deadpool' routine.

The recreational combination team won bronze in their category with their 'Greatest Showman' routine.

The final event of the competition was the competitive combination routines, and more pressure was placed on the swimmers as Scottish Swimming was streaming the event live on Facebook! The club had two entries. The younger team swam their 'Wallace & Gromit' routine brilliantly and the older team won silver in both the National and open category of the event with their 'Back to the Future' routine.

What a great weekend.

Combo Cup July

Two teams had a great trip to London Aquatic Centre in the Olympic Park for the 2019 Combo Cup. With over 1,000 swimmers and 114 routines it was an amazing event to be part of.

Our Wallace & Gromit team swam in the Division 2 15&under category and came 5th. Our Back to the Future team swam in the Division 3 13-18 category, one of the largest categories of the day, and came 14th.

It was a great trip and one which the swimmers look forward to doing again in 2020.

Scottish Club Championships September

The club had another fantastic competition at the Scottish Club Championships in Inverness. Almost the whole club was there to compete and contributed to the points total to regain the Mary Black Rosebowl Synchronised Swimming Club Championship trophy.

The competition started with solos, with Niamh, Cara and Mae competing. They placed fifth, sixth and ninth respectively. Louise, one of our coaches, competed in the Masters Solo event for the first time and showed everyone that she had not lost any of her synchro skills. She won the event and won the Christine Margaret Houston Trophy.

In the duet section the club entered the maximum of five and Cara and Niamh won the bronze medal. Our other duets came fifth, sixth, eighth and ninth, out of 13.

In the free team event clubs may enter one free team for each age group. This is the only event where a minimum grade is required. However, all age groups swim against each other. Edinburgh entered its 13-15 and Junior teams. Both teams swam brilliantly, with the 13-15 team winning silver and the Junior team bronze.

The main event of the competition is the Combination teams and consisted of 11 teams. Edinburgh entered five teams, from the most experienced swimmers to our beginner team. Edinburgh A won gold with their last ever performance of their Back to the Future routine. Edinburgh B won bronze with their Wallace & Gromit routine. Edinburgh C came 5th, Edinburgh D 8th and Edinburgh E 10th.

The swimmers and volunteers were delighted to win the trophy for the second year running. What a brilliant end to the year. All the hard work put in this year by all the swimmers and volunteers, both on poolside and beyond, contributed to the win. Congratulations!

Camps

The club has also had two swim camps this year. In May our Beginner, Grade 0/1 and 12&under groups spent the weekend in Whithaugh Park working on their routines for the upcoming competitions. They also enjoyed kayaking, rock climbing and the low ropes course.

In October two teams travelled to Club La Santa, Lanzarote for a warm weather camp to work on their routines for the new synchro year. There was a team of eight 13-15 swimmers and eight Juniors who were accompanied by Sarah, Vicky, Claire and Margo. The girls all worked very hard and



managed to finish 4½ team routines, along with working on duets and solos. All girls and the coaches also managed to take part in many of the activities and classes which are run at the club throughout the day. The week was very successful and everyone came home very tired but also raring to go for next year.

I would just like to finish my report by saying a HUGE thank you to all my fellow coaches, poolside helpers, volunteers, committee members, technical officials, parents and of course the swimmers for all the hard work they put in throughout the year and without whom we would not have the success we do have. Keep up the good work everyone and let's hope we have another successful year in 2020.

Margo Wimberley
Head Coach

5. Treasurer's report – 2018/2019 accounts

It is my pleasure to present the 2018/19 accounts for Edinburgh Synchro in my first year in the role as Treasurer. The accounts have been audited by Paul Bannon (the outgoing Treasurer and Life Member).

It should be noted that the club's accounts are prepared on a cash basis for the Edinburgh Synchro Financial Year which runs from 1 September 2018 to 31st August 2019. That is, they are a record of receipts and payments to a given point in time, and do not show anything outstanding (owed or due) out with the year. However, at the end of the accounting period, the outstanding items largely nett each other out.

The club is committed to a reserve fund of 50% of the pool hire fees, which means that, in practice, a lot of the 'funds available' amount is not available to be spent.

We successfully introduced a new cloud-based accounting system prior to the start of the financial year called FreeAgent. This has given us greater control and transparency of club transactions, and real time reporting enables us to better track how we are performing through the year against our budget. We have taken the opportunity to reformat and add some reporting categories which in turn enables us to budget better, and this is why some of the categories you will see in the year end accounts don't have entries from previous years. It also provides a safe repository for club financial records. I'd like to take this opportunity to thank Claire Tomnay, and Vicky and Andy Peakman on behalf of the club for the many hours they spent planning, populating and setting up the tool. It's a great asset to the club.

Review of the last financial year

The 2018/19 accounts tell the story of a vibrant successful club. As you would expect, the packed agenda in 2018 /19 translated to a marked increase in spend across almost all areas:

Overall, payments increased by £22,898 (74%) Year on Year.

Pool Fees represent the biggest area of spend for the club and increased 8% YoY.

Spend on competitions increased 85% YoY as:

- the club added 2 competitions to the calendar (the Swim England National Age Groups and the Swim England National Championships).
- In addition, there were 2 Scottish National Age Group competitions in 2018/19 due to changes in the synchro calendar and
- more swimmers are going to every competition (e.g 2 teams to the Combo Cup)

Which all leads to higher transportation costs.

Payments on camps increased by £10,961 (196%) YoY as a result of the La Santa 2019 camp.

Last year the club covered transport costs to each competition, and subsidised camps and overnight stays for competitions and so these increases resulted in a year end deficit which is in line with the budget approved by the Management Committee at the start of the year.

5.1 Setting of fees

In response to the cost increases we have seen in 2018/19 the committee is proposing to increase the non-Age group fees to £40 and the Age group fees to £45 from February 2020. Sibling and second claim club discounts are to remain the same.

In addition we are considering setting a competition fee of £10 per day per swimmer.

I would be happy to try to answer any questions that you have. If I am unable to answer any queries now, I will take them away and include in them in the AGM minutes.

Neil Thrower
Treasurer

EDINBURGH SYNCHRONISED SWIMMING

STATEMENT OF ACCOUNTS 2018/19

RECEIPTS	31/08/2019	31/08/2018	31/08/2017
Affiliation/Licences	0		
Camps	16,621	8,344	7,914
Competitions	2,372		
Development	0		
Equipment	0		
Fees	22,536	20,805	25,604
Fundraising	1,324	1,478	1,682
Grade assessments	975		
Interest/charges	2	20	7
Kit	2,603	1,131	1,506
Miscellaneous (incl Donations)	923	259	515
Social	0		
Training costs	1,170	593	2,212
	<u>48,525</u>	<u>32,630</u>	<u>39,440</u>
PAYMENTS			
Affiliation/Licences	3,094	2,335	3,722
Camps	16,541	5,580	14,759
Competitions	8,529	4,600	2,085
Development	1,910		
Equipment	159	0	43
Fees	330	0	0
Fundraising	0	224	582
Grade assessments	1,395		
Interest/charges	17		
Kit	1,693	871	2,123
Miscellaneous	575	169	255
Social	1,146		
Training costs	18,344	17,054	14,837
	<u>53,731</u>	<u>30,833</u>	<u>38,406</u>
Surplus / (Deficit) for year	<u>-5,207</u>	<u>1,797</u>	<u>1,034</u>
Funds at Start of Year	<u>14,556</u>	<u>12,759</u>	<u>11,725</u>
Funds Available	<u>9,349</u>	<u>14,556</u>	<u>12,759</u>

7. Alterations to constitution or bye-laws

Proposal 1:

These proposed changes are to update the constitution in line with Scottish Swimming requirements.

Proposer – Vicky Peakman, Secretary
Seconder – Margo Wimberley, Head Coach

There are too many to type out here. Therefore, the proposed version of the constitution and the previous version are attached, so that they can be compared.

Proposal 2:

These proposed changes are to bring the dates in line with our new calendar.

Proposer – Vicky Peakman, Secretary
Seconder – Margo Wimberley, Head Coach

C5.2.1 - The Club shall hold an Annual General Meeting in the month of January.

TO

C5.2.1 - The Club shall hold an AGM in the month of October.

C5.2.4 - Nominations for Officers of the Club and other members of the Management Committee shall be submitted in writing, signed by two Adult Members and the nominee, to the Secretary no later than 15 December.

TO

C5.2.4 - Nominations for Officers of the Club and other members of the Management Committee shall be submitted in writing, signed by two Adult Members and the nominee, to the Secretary no later than 14 days before the meeting.

C5.2.5 - Proposed alterations to the Constitution and Bye-Laws and notices of motion must be received by the Secretary not later than 15 December.

TO

C5.2.5 - Proposed alterations to the Constitution and Bye-Laws and notices of motion must be

received by the Secretary no later than 14 days before the meeting.

C5.2.6 – Having received all nominations and proposed alterations, the Secretary shall arrange for this information to be available to all members at least 7 (seven) days before the meeting.

TO

C5.2.6 - Having received all nominations and proposed alterations, the Secretary shall arrange for this information to be available to all members at least 5 (five) days before the meeting.

8. Office Bearers 2019

Position	Holder
Honorary President	Jack Snowdon MBE
President	Claire Tomnay
Vice President	Cath Fleming
Secretary	Vicky Peakman
Treasurer	Neil Thrower
Head Coach	Margo Wimberley
Wellbeing & Protection Officer	Gillian Clarkson
Deputy Wellbeing & Protection Officer	Vacant
Team Manager Coordinator	Caroline McGrory
Fundraising Coordinator	Gillian Schofield
Kit Coordinator	Vacant
Camp Coordinator	Hilary Snaith
Social Coordinator	Antonia Delaney
Development Coordinator	Makiko Konishi
Volunteer Coordinator	Caroline McGrory
Web and Social Media Coordinator	Vacant
Club Captain	Cara Tomnay
Honorary Auditor	Elizabeth Chalmers
Life Members	Helen Murray Cath Fleming David Muxworthy Gwen Duncan Susan McFeeters Margo Wimberley Paul Bannon
East District Delegates	Vicky Peakman Claire Tomnay Margo Wimberley Cath Fleming