



Edinburgh Synchronised Swimming Club 2021 AGM
Sunday 26th September 2021
Online meeting via Zoom

Present	3 Life Members 11 committee members (2 of whom are also life members / 2 of whom are also coaches) 3 coaches 12 other adults and swimmers	
1. President's remarks (Claire Tomnay)	The address is attached below.	
2. Apologies	Shona Cowan, Ailsa Garland, Carole Robertson	Monica McGhee, Anne Doyle (committee member)
3. Approval of minutes, and matters arising, from previous AGM	<ul style="list-style-type: none"> The minutes from the last AGM were approved at the first committee meeting after the AGM. A copy was sent to all members and was available for anyone who had not seen it. The minutes were approved by the AGM (proposed by Neil Thrower and seconded by Margo Wimberley). 	
4. Secretary's report (delivered by Claire Tomnay)	The report is attached below.	
5. Treasurer's report (Neil Thrower)	<ul style="list-style-type: none"> The report and accounts are attached below. No proposed changes to the fees. (Accounts proposed- Gillian Clarkson, seconded Margo Wimberley) 	
6. Head coach's report (Margo Wimberley)	The report is attached below.	
7. Club Captain's remarks (Freya Clarkson)	<ul style="list-style-type: none"> Freya said how much she had enjoyed being Club Captain, despite the difficulties of the year Freya handed over the captaincy to Kiku Konishi-Gaffney, and Baylee Harrison, who had been voted joint Club Captains by the swimmers. 	
8. Alterations to constitution or bye-laws	All proposals (attached below) were accepted	

<p>9. Election of Office Bearers</p>	<ul style="list-style-type: none"> • Scott Mcdowall has been voted Membership Secretary (proposed by Margo Wimberley, seconded by Niamh Peakman). • Makiko Konishi-Gaffney has been voted WPO. (Proposed Antonia Delaney, seconded Margo Wimberley) • Vacant: President; ‘general’ Secretary; Kit co-ordinator; Camp Co-ordinator; Web and Social Media Coordinator; • Vacant shared roles (with Caroline McGrory): Volunteer Coordinator and Team Manager Coordinator • Anyone interested in the vacant roles were asked to speak to Caroline or anyone on the committee. • Office Bearers for 2021 are attached below. 	
<p>10. Other relevant business</p>	<p>Vicky Peakman was awarded Life Membership. Cath Fleming gave a short address regarding Vicky’s time at the club (attached below). Vicky will be presented with her quach in the near future.</p>	
<p>11. Proposed date of committee meetings</p>	<p>Proposed committee meeting dates 2022: Sunday 13 November Sunday 23 January Sunday 24 April Sunday 19 June Sunday 3 September (budget meeting)</p> <p>Proposed 2022 AGM date: Sunday 2 October</p>	

1. President's remarks

Thank you all for coming to this virtual AGM. And a special welcome to our life members who are in attendance- Cath, Margo, Helen Murray, David Muxworthy and Paul Bannon

As I was last year, I am very happy to have Sarah on board as doorman and slide controller- particularly because I know that she would rather be watching the video entries of some of our Junior team being 'live' stream in the Swim England National Championships competition. They have most inconsiderately scheduled this to coincide with our AGM- so thank you Sarah

When my daughter first joined Edinburgh Synchro at the end of 2015, it quickly became apparent how much she enjoyed the sport, and that she would probably stay in the club for a while. So I thought I'd better ask if there was anything I could do to help with the day to day running of the club. Vicky said the role of President was vacant and I could be put forward for that- which was quite a surprise! However, although it does sound grand... it is really all about representing and helping to keep the club running. So from January 2017 when I was elected, I hope that's what I've been doing!

For the club to continue running, we need more volunteers. There is a list available, of actions that need to be done through the year, and a role assigned to them. The roles could be filled by one, or more people, so that these things do not get left to those remaining on the committee. If anyone would like a peak at the list, please message me, and I will send it over!

I knew nothing about Synchro when Cara joined, I never did get a chance to go to the annual 'over 16 come and try session' (Phew- saved by a pandemic!) and my final year as president of the club has been almost as disrupted as the previous one. However our fabulous coaches and poolside helpers, with the support of the committee continued to help our swimmers each reach their best in these difficult circumstances. As a parent I would like to say a personal thanks- Cara has loved her time swimming and coaching with the club, and has made lifelong friends. As club president I would like to say it has been a privilege to be a part of such a dedicated team of volunteers. Thank you.

Claire Tomnay
President

4. Secretary Report

We started the year with 38 swimmers, our lowest number for quite some time. In November, as we were unable to hold a trial day, we invited any relatives of swimmers to try out, as they would already know someone in the club. We acquired 3 sisters and a cousin, and promptly went back into lockdown. Unfortunately since then we lost a further 11 swimmers, but acquired 2 at a recent mini trial day. We now have 33 swimmers and are looking forward to having a full trial day to recruit some more!

We still have the extended 4 hour pool time at the RCP on a Sunday, which is not ideal, as it is expensive, but as we have been told that Portobello will close at some point for repairs, we have re-booked these sessions to 'keep pooltime'. Partly for the reason of the extra cost of this pool time, and partly because we are still restricted in the numbers we can have in the studios at the RCP, we have not re-started the in person land training sessions. Viv and Louise are continuing the online land sessions for the non- age groups, while our 4 coaches from the Junior team continued with their sessions up until the summer. All 4 are at or will be going to university, so unfortunately these sessions have now stopped. Thank you to all our online coaches. We hope also to re-start the swimming stamina session for the age groups at some point when a coach and pool time become available.

The club hope to appoint a new general secretary by next AGM.

Claire Tomnay, for secretary

5. Treasurer's report - 2020/2021 accounts

It is my pleasure to present the 2020/21 accounts for Edinburgh Synchronised Swimming Club. Paul Bannon (previous Treasurer and Life Member) has audited the accounts. The club made a £6,184 surplus in 2020/21, largely due to the generosity of parents continuing to pay fees during the lock-down period, the lag of 1 month's pool fees (paid in arrears), and donations.

It should be noted that the club's accounts are prepared on a cash basis for the Edinburgh Synchro Financial Year, which ran from 1 September 2020 to 31st August 2021. That is, they are a record of receipts and payments to a given point in time, and do not show anything outstanding (owed or due) out with the year. The 2 biggest items relating to 2020/21 but not included in the year's accounts are: a £750 credit (due) to be applied against future coach journeys carried from the cancelled Whithaugh 2020 camp, and £1,865 (paid in arrears) in September 2021 for August pool fees.

Funds available at 31st Aug 2021 was £17,454. The club is committed to reserve a fund of 50% of a year's pool hire fees (circa £11,200), which means that, in practice, a lot of the 'funds available' amount is not available to be spent.

Review of the last financial year

The 2020/21 finances reflect another disjointed year for the club owing to the Covid-19 epidemic: with pool training in only 8 months, due to pool closures (from Jan to April 2021). There were no transactions associated to grades, competitions, or camps undertaken in the year. Membership fees were reduced to £5 per month over the lock-down period to cover fixed costs as per last year.

The club successfully recovered £1,874 deposit return from Rock UK Adventure centres (mentioned in last year's report) for the cancelled 2020 Whithaugh camp, and in turn returned deposits to 10 swimmers.

Special thanks go to all the parents who continued to pay full fees over the lockdown period as well as donations. It is due to these generous contributions that the club enters the 2021/22 financial year in a healthy position, which will be needed as the club seeks to rebuild membership numbers.

We have set a budget for the year 2021/22, to cover training costs for a number of swimmers over 16 to gain coaching certificates. This coaching support will be needed to bring on the next intake of young swimmers at the same time as offering exceptional personal development opportunities for the swimmers, and to contribute to the future of synchronised swimming. We are not proposing an increase in fees.

I would be happy to answer any questions. If I am unable to answer them now, I will take them away and include in them in the AGM minutes.

EDINBURGH SYNCHRONISED SWIMMING

STATEMENT OF ACCOUNTS 2020/21

RECEIPTS	31/08/2021	31/08/2020	31/08/2019	31/08/2018	31/08/2017
Affiliation/Licences	170		0		
Camps	-1,000	2,345	16,341	8,344	7,914
Competitions		885	2,372		
Development		880			
Equipment					
Fees	16,124	17,627	22,281	20,805	25,604
Fundraising	2,207	1,067	1,324	1,478	1,682
Grade assessments		573	975		
Interest/charges			2	20	7
Kit	205	929	2,603	1,131	1,506
Miscellaneous (incl Donations)			923	259	515
Social					
Training costs	384		1,094	593	2,212
	<u>18,090</u>	<u>24,306</u>	<u>47,915</u>	<u>32,630</u>	<u>39,440</u>
PAYMENTS					
Affiliation/Licences	1,459	2,542	3,094	2,335	3,722
Camps	-1,874	4,708	16,261	5,580	14,759
Competitions		2,321	8,529	4,600	2,085
Development		173	1,910		
Equipment			159	0	43
Fees		39	76		
Fundraising				224	582
Grade assessments		588	1,395		
Interest/charges		0	0		
Kit	361	1,580	1,694	871	2,123
Miscellaneous		-69	592	169	255
Social	92	729	1,145		
Training costs	11,868	9,995	18,267	17,054	14,837
	<u>11,906</u>	<u>22,606</u>	<u>53,122</u>	<u>30,833</u>	<u>38,406</u>
Surplus / (Deficit) for year	<u>6,184</u>	<u>1,700</u>	<u>-5,207</u>	<u>1,797</u>	<u>1,034</u>
Funds at Start of Year	<u>11,594</u>	<u>9,836</u>	<u>14,792</u>	<u>12,759</u>	<u>11,725</u>
Funds Available	<u>17,454</u>	<u>11,594</u>	<u>9,836</u>	<u>14,556</u>	<u>12,759</u>

5.1 Setting of fees

No changes to fees are proposed for 2020/21.

Neil Throrer
Treasurer

6. Head Coach Report

Yet again this year has been a difficult one for the swimming club. We managed to get back in the water after lock down last September. It was great to see so many of our swimmers returning to the water. The sessions were hard to run with all the restrictions however the girls all complied to the new rules and a lot of fun was had by all.

We decided this year to do a virtual Christmas display and the girls were filmed at training doing the routines they had been working on. A Christmas routine was also put together for the whole club and was coordinated by our club captain, Freya. Freya also organised a Christmas quiz for the club and this is where the Christmas routine was shown for the first time. The other routines were put on to our website for people to watch.

We were looking forward to getting back in the water after the Christmas break when we were hit with another lock down.

A few zoom land sessions were arranged to bring the Scottish clubs together over this lock down which seemed to go well.

We eventually managed to get back in the pool at the end of April and we have been lucky to train since then. Most of our girls returned to training at this point and we had something to work towards. Swim England had organised a 4 phase level X competition for all swimmers. Each swimmer could enter at the level they were working at and it also meant our judges could do some judging at club. Edinburgh entered girls in all 4 phases and because of this we used the results from these to work out our club championship results. We used the best 2 results for each girl from the level X and worked out the top 3 girls in each grade. The results were posted on each Whatsapp chat. The medals for these were awarded at club on the 10th September.

Our Junior girls have been working hard all year on maintaining the routines they had been working on for the National Champs which were postponed because of Covid. They were recently videoed for the virtual National Championships which were being shown over this weekend. All routines were technical and we managed to enter one solo, three duets and a team.

I would just like to finish my report by saying a few thank yous. I would like to wish the best of luck to the four Junior girls, Niamh, Cara, Freya and Jessie who are now leaving us to go to University. They have been a great asset to the club over the years and especially over the past two years when they have helped out by coaching our younger swimmers in the water and also with land work. Thanks for all your help girls.

Also a great big thank you to Vicky who is also leaving us as a coach. She has worked tirelessly with the juniors helping Sarah with the group.

Finally I would like to say a great big thank you to all of our other coaches, Viv, Louise, Eilidh, Cath, Irene and Sarah and our volunteers who help to support the coaches. Without you all we would not be able to run such a successful club.

Margo Wimberley
Head Coach

8. Alterations to constitution or bye-laws

Proposal 1:

To change the name of the club to be inline with the change in name of the sport, made by the World Governing Body FINA in 2017. To coincide with the Club's 50th anniversary

Proposer - Margo Wimberley

Seconder - Gillian Clarkson

C1.0 NAME

C1.1 The Club shall be called Edinburgh Synchronised Swimming Club. (Hereinafter referred to as the Club)

TO

C1.1 The Club shall be called Edinburgh Artistic Swimming Club. (Hereinafter referred to as the Club)

Proposal 2:

As per a change to the constitution in 2019, one parent/guardian of a child member of the club (under 16) is required to be an adult member of the club, to be jointly liable.

Proposer - Gillian Clarkson

Seconder - Margo Wimberley

BL3.12

A parent or guardian of a child member (under 16) is required to be a member of Scottish Swimming to allow them to share liability. A one-off charge will be invoiced at Scottish Swimming membership renewal.

- a) A parent or guardian on behalf of a Child member as defined in paragraph C3.1(b)
 - b) A parent or guardian on behalf of a Member classified as a Vulnerable Person, defined as a person who lacks sufficient capacity to present a complaint by themselves.
 - c) Any Individual
-

9. Office Bearers 2021/22

Position	Holder
Honorary President	Removed
President	Vacant
Vice President	Cath Fleming
General Secretary	Vacant
Membership Secretary	Scott Mcdowall
Treasurer	Neil Thrower
Head Coach	Margo Wimberley
Wellbeing & Protection Officer	Makiko Konishi-Gaffeny
Vice Wellbeing & Protection Officer	Anne Doyle
Team Manager Coordinator	Caroline McGrory / Vacant
Fundraising Coordinator	Jillian Schofield
Kit Coordinator	Vacant
Camp Coordinator	Vacant
Social Coordinator	Antonia Delaney
Development Coordinator	Makiko Konishi- Gaffeny
Volunteer Coordinator	Caroline McGrory / Vacant
Web and Social Media Coordinator	Vacant
Club Captain	Baylee Harrison and Kiku Konishi-Gaffney
Honorary Auditor	Paul Bannon
Life Members	Helen Murray Cath Fleming David Muxworthy Susan McFeeters Margo Wimberley Paul Bannon Vicky Peakman
East District Delegates	Vacant Caroline McGrory Margo Wimberley Cath Fleming

10. Vicky Peakman: LIFE MEMBERSHIP for Edinburgh Artistic Swimming Club

Where do all volunteers start from?

Of course it's through our youngsters being involved through a discipline: in this case the crazy sport of synchronised swimming. Parents come along with their children especially if it involved early morning swimming at RCP at 6am. This was her first contact with the Club.

Her daughter had been brought up in Geneva where they worked on teams, therefore there wasn't the same need for precision as we had with GB grades/skills. Being a poolside Mum isn't an easy task but she got stuck in with initially helping with the Music, then progressed through the secretarial role within the Club. She always built a team around her and her daughter. We were desperate for her passion, dedication, commitment and her vision. This included a team to support her daughter in the sport. By now most of you will realise that it's our very own Vicky that we are awarding LM to.

She was an ED Convenor for Synchro for 4 - 5 years with her financial acumen, intellect and charm she managed to get lots of volunteers (older swimmers and parents) through their courses being paid for from resources within the ED as well, as our own Edinburgh Synchro Club. That was building up the Club with the capacity of skills (TM, judges, recorders, callers, announcers etc) needed for a competition. She could easily slip into any of these roles, but her favourite one was recording on computer. (she dragged Margo and I into the 21st Century)

Vicky went onto run, and organise Synchro Caledonia, initially with just 2 clubs entering the ASA National age groups. Laterally we had at least one swimmer from almost all the Clubs in Scotland attending these weekends away at Tulliallan, which she planned with meticulous timing on her beloved spread sheets.

The focus of these weekends was to enter the strongest team which we could from Scotland, Vicky would organise guest land training, circuit, strength, dance specialists to come and coach the girls. She was very keen to organise our Gloucester trips (asa NAG) meeting up with the parents, from all over Scotland and informing them of actions to be taken forward.

I have much pleasure in awarding Life Membership to Vicky Peakman with all my good wishes that she progresses with her career in Consultancy. This must have suffered while she was doing all these other things too. I reckon she'd be lucky if she slept for more than 3 hours back then.

Cath Fleming
Life Member, Vice President, Coach